

**DEPARTMENT OF HUMANITIES
AND SCIENCES**

Vysapuri, Bandlaguda Post:Keshavgiri,
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MAHAVEER

INSTITUTE OF SCIENCE & TECHNOLOGY

Approved by AICTE, Affiliated to JNTUH,Hyd.



DATE: 17-01-2020

To
The Principal
Mahaveer institute of science and technology
Bandlaguda
Hyderabad.

Subject: Seeking your approval and permission to conduct workshop on "**Guest Lecture on English**" -Regarding

Sir,

The department of Humanities & Sciences is planning to conduct a workshop on "**Guest Lecture on English**" on 22-01-2020 in our campus. This workshop helps in understanding the advances of technology in classrooms. English Language Teaching (ELT) in the present context is the combination of academic study of language to understand the content and communication with practical training. The use of modern technology in English language teaching has therefore becomes indispensable.

Please grant permission and approve the budget for conducting the Workshop.
Thank you sir.

Enclosures: 1. Draft copy of proposed Budget

P. Mahendra Varma
Coordinator

Dr K Madhusudana
Convener

Dr M Pratibha
HOD H & S

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The proposed budget :

S.no	Description	Amount
1	Lunch and snacks	2500
2	Honorarium to guest	4000
3	Transportation for guest	800
4	Certificates for Participants & guest	1000
5	Mementos, Shawls	2000
6	Batches	100
7	Banners	3600
8	Miscellaneous	3000
	Total:	17000/


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Activity Name: Guest Lecture on English

Title Name: EVOLUTION OF MODERN CLASSROOM-IN THE CONTEXT OF ELT

Date of Event: 22/01/2020

Name of Organizing Department: H&S

Name of coordinators : Dr M Prathibha

Name & Designation of Resource Person: Dr. V. Anuradha, Asso Prof.

Session : 9:45am to 1:30 pm

Summary :

English has been taught as a second language or a foreign language and the teaching methods adopted faced drastic metamorphosis as per the need and use of English. English Language Teaching (ELT) in the present context is the combination of academic study of language to understand the content and communication with practical training.

Number Of Participates: 100

Document Proof:

1. Photo



(Handwritten signature)